

Barron Public Library
Board of Trustees Regular Monthly Meeting
Thursday, March 1, 2018

Present: Mark Klein, Mo Tollman, Kathee Yamada, Heidi O Hong, Teri Massie
Absent: Janet Espeseth, Andy Rick
Also Present: Susan Christianson, Library Director

President Heidi O Hong called the Barron Public Library Board of Trustees meeting to order at 5:04 p.m.

Approval of the Agenda: Motion: Kathee/Mark to approve the agenda; motion carried, all voting YES.

Public Comment: None

Approval of the Minutes: Motion: Mo/Teri to approve the minutes as presented; motion carried, all voting YES.

Library Staff Report: Cookies and snacks were available on Tuesday, February 27th for the 109th library birthday celebration. The staff will man a table at the Early Childhood screening on February 28th. Family Drop in nights will continue in March with movies, crafts and snacks. The staff is preparing for National Library Week in April. The February staff meeting agenda was shared with the board, and we were notified that all staff received letters drafted by Heidi/Bob K, and another from Sue C., regarding employment timelines. A copy of the City Council presentation was shared with the board regarding upcoming goals. Discussion concerning a strategic planning session took place. Our hope is to have this happen in the near future. Annual reports have been filed, and information will be shared with the board at the April meeting. Discussion regarding loan rules and circulation statistics was shared.

Library Improvements: A deep cleaning is recommended for the old landing stairs, and the meeting room and storage room. One bid has been received and the board recommended that we bid out another to Triple AAA, with Aaron as the contact person.

Approval of the Bills: Motion: Mo/Mark to approve the bills as written. Motion carried, all voting YES.

Adjourn to Closed Session: Motion made by Mark/Mo to adjourn closed session; motion carried, all voting YES. Adjourn into closed session proceedings under WI §19.85 (1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The board went into closed session to discuss employment.

Reconvene to Open Session: Motion made by Mark/Mo to reconvene to open session; motion carried, all voting YES.

Announcements: Sue informed the board that she will be on vacation this upcoming Saturday through Wednesday but she can be reached by email. Exit interviews are to be scheduled on Wednesday, March 7th at the employee's discretion. Our next meeting will be on Thursday, April 5, 2018 at 5:00 p.m. Meeting was adjourned at 6:20 p.m.

Respectively submitted,

Kathee Yamada, Secretary BOT